

ONEHOUSE PARISH COUNCIL

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You are hereby summoned to attend a meeting of Onehouse Parish Council convened by the Chair and to be held in Trinity Hall, Onehouse on Monday 14th September 2026 at 7.30 p.m.

The agenda is:-

1. Apologies for absence.

2. To confirm and approve the minutes of the meeting on 13th July 2026.

3. To receive members Declarations of Interest on agenda items and to consider any dispensation requests from councillors.

4. Public comment.

5. Report from County Cllr Bentley.

6. Report from District Cllr Matthissen.

7. Planning Matters

a) To discuss and make recommendation to MSDC on any applications received prior to this meeting:

b) To receive MSDC decisions on previously considered applications:

DC/20/01110 – Discharge of condition 16 (sustainable drainage system) Land to the South of Union Road, Onehouse.

8. Finances

To ratify the following payments

- a) £687.99 - Mrs V Swansborough, July 26 salary
- b) £687.79 – Mrs V Swansborough, August 26 salary
- c) £9.62 - NEST, Clerks Pension Direct debit
- d) £9.62 – NEST, Clerks Pension Direct debit
- e) £671.56 – Lloyds Bank Purchasing Card, direct debit (safety equipment & fee)

To approve payment of the following invoices.

- f) £421.00 – Gipping Press, printing of July/Aug OHSMag
- g) £433.00 – Gipping Press, printing of September OHSMag
- h) £268.80 – Mid Suffolk Mobility, SIDS batteries
- i) £432.60 – Mid Suffolk District Council, litter & dog waste bin emptying 2026/27
- j) £39.58 – Mrs J Copping, expenses for clerks' phone & online OHSMag sub
- k) Any additional invoices received since agenda produced.

To receive monthly financial report from the Clerk, including bank reconciliations to 30th September.

- 9. To discuss quotes received for annual renewal of insurance and take any necessary action.**
- 10. To receive an update on the purchase of replacement SIDS batteries and take any necessary action.**
- 11. To receive an update on potential site for additional dog waste bin near to the driving range on Lower Road, and take any necessary action.**
- 12. To receive an update on OHSMag, including discussion on appointment of OHSMag editor, and take any necessary action.**
- 13. To consider a request from Onehouse Parish Church to contribute towards the cost of laying a new gravel path to improve access, and take any necessary action.**
- 14. To receive an update on the Neighbourhood Plan, including the results of the survey and agreeing a date for the Design Plan meeting, and take any necessary action.**
- 15. To receive an update on a meeting with the Paupers Graves volunteers regarding governance and future working arrangements.**
- 16. To receive an update on the purchase of a projector for use at Council meetings and take any necessary action.**
- 17. To consider a request from the Community Hall Management Committee to provide financial assistance to the cost of running Oktoberfest 2026, and take any necessary action.**
- 18. To discuss potential upcoming projects and purchases to be considered ahead of precept and budget setting.**
- 19. To discuss action plan for use in the event of an unauthorised encampment in Onehouse, and take any necessary action.**
- 20. To receive an update on Onehouse Meadow, and take any necessary action.**
- 21. To receive an update on problems reported with the footpath on the Bloor development down to Finborough Road, and take any necessary action.**
- 22. To receive any update on purchase of weights for the gazebos and take any necessary action.**
- 23. To consider a request for a telephone box style community book library, and funding towards, and take any necessary action.**
- 24. To consider a requirement for and wording of a checklist for approval of events arranged and held in the Paupers Graves site.**
- 25. To receive an update on the provision of storage facilities, first aid equipment and PPE for volunteers at Paupers Grave and take any necessary action.**

26. To receive an update on the Paupers Graves and take any necessary action.
27. To discuss any action necessary regarding the Forest Road to Chilton Leys Footpath.
28. To receive an update on the Rural Caravan and take any necessary action.
29. To receive an update on any events and take any necessary action.
30. To consider setting up a Onehouse Instagram account and take any necessary action.
31. To discuss Onehouse website and Facebook page and take any necessary action.
32. To discuss any ongoing concerns regarding water leaks Forest Road, and take any necessary action.
33. To receive correspondence/communications and to deal with any matters.
34. To receive reports:
 - a) Report from the Clerk
35. Questions to the Chair.
36. Items for next agenda.
37. To confirm date and time of the next Parish Council Meeting as Monday 12th October 2026 at 7.30pm and consider clerks request for a change of day/date for the November meeting.
38. To receive feedback from the Clerk's annual review meeting. The meeting will be closed to the public at this point.
39. To confirm agreement to increase the Clerk's salary in line with the Local Government Pay Claim 2026/27 and backdating to 1st April 2026, as recommended, and take any necessary action.

8th September 2026

Mrs V J Swansborough
Clerk to Onehouse Parish Council
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